

SHREE SANATAN DHARAM COLLEGE OF COMMERCE

LIBRARY COMMITTEE

ABOUT THE LIBRARY

The library in a degree college serves as a vital academic resource, supporting the educational mission of the institution. It provides a rich collection of books, journals, and digital materials that cater to the diverse fields of study offered by the college.

In addition to housing extensive academic resources, the library plays a crucial role in fostering a culture of learning and inquiry. It offers various services, such as research assistance, information literacy programs, and access to technology, ensuring that students and faculty can effectively utilize the resources available to them.

The library also acts as a collaborative space, encouraging interaction among students, faculty, and the community through workshops, events, and study groups. By providing a conducive environment for both independent study and collaborative learning, the library enhances the overall academic experience, empowering students to achieve their goals and develop a lifelong love of learning.

The library at Shree Sanatan Dharam College of Commerce is well spaced with facilities like proper ventilation, air conditioner, computers and wifi.

RULES & REGULATIONS

Library has a good collection of textbooks, reference books, competitive exams, journals, newspapers, etc. Softwares like INFLIBNET also is used. The Library facilities can be utilized by the students and faculty. Outsiders may be allowed only with the prior written permission of the principal for a limited period.

Library Timings : 8 a.m. to 4 p.m.

Issue and Return of Books : 10:00 am to 3:00 pm

Lunch Time: 1:00 pm to 1:30 pm

Every library user should register their name as they enter the library.

Readers and visitors are not allowed to bring their belongings such as mobiles, bags, umbrellas, parcels, files, etc. into the Library.

While leaving the Library, users should ensure that they carry only those books that are duly issued in their names, otherwise, disciplinary action would be taken against them.

Contact the librarian for any queries.

Library books and Journals/Magazines are to be handled with care. Mutilation and damage of Library materials by marking, tearing or staining should be avoided.

Silence must be observed at all times strictly in the Library.

Return the books on time. overdue charges per day per book will be charged.

Vision:

"To foster a vibrant community of knowledge and exploration where everyone has access to resources, support, and opportunities for lifelong learning."

Mission :

"The Library Committee is dedicated to promoting equitable access to information and resources, supporting educational initiatives, and enhancing the library's role as a community hub. We strive to advocate for innovative services, encourage collaboration, and inspire a love of reading and learning among all community members."

Services Provided :

1. Lending of Books
2. New Book arrivals
3. Reference Service
4. E Library Services like N List, Shodhganga, and E granthalaya.
5. Question Papers of Previous Years
6. Syllabus all semesters
7. Ready Reference service
8. Alumni Reader Membership
9. Newspaper and Journals
10. Book Bank Scheme
11. Thought for the Day
12. Best Reader award
13. Reading Inspiration Day
14. Library Orientation

OBJECTIVES:**1. Support Academic Excellence**

- Provide resources that enhance teaching and learning, helping students achieve their academic goals.

2. Promote Information Literacy

- Equip users with skills to effectively locate, evaluate, and use information from various sources.

3. Facilitate Research

- Offer access to a wide range of research materials, databases, and scholarly articles to support faculty and student research initiatives.

4. Encourage Lifelong Learning

- Foster a love for reading and learning beyond formal education, encouraging users to explore new ideas and interests.

5. Preserve Knowledge

- Maintain and protect both physical and digital collections, ensuring access to historical and academic materials for future generations.

6. Enhance Community Engagement

- Organize events, workshops, and programs that connect the library with the broader community, promoting cultural awareness and collaboration.

7. Provide Access to Technology

- Ensure users have access to modern technology and digital tools that facilitate research and learning.

8. Adapt to Changing Needs

- Continuously assess and update collections and services to meet the evolving needs of users in a dynamic educational environment.

9. Support Diverse Learning Styles

- Offer a variety of resources and formats (books, journals, multimedia) to cater to different learning preferences and styles.

10. Foster Collaboration

- Encourage collaboration among students, faculty, and community members through group study areas, workshops, and collaborative projects.

COMPOSITION

NAME OF THE COMMITTEE MEMBER	DESIGNATION	CONTACT NUMBER
Mr. Updesh Kumar Sharma	Hon. Gen. Secretary	9152017180
Dr. Prerna Sharma	I/C Principal	9833939022
Ms. Jyoti Pota	Institute Secretary	9819195099
Mr.Indresh Parmar	Faculty Member	8082505589

Ms. Isha More	Admin Staff	8104717644
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