

SHREE SANATAN DHARAM COLLEGE OF COMMERCE

R.C Marg Chembur Mumbai-400074

ATTENDANCE COMMITTEE

The Attendance Committee is a vital body within an educational institution tasked with monitoring and managing student attendance. Its primary focus is to ensure that students meet attendance requirements, promote regular attendance, and address any issues related to absenteeism.

OBJECTIVES:

- Attendance Monitoring: To track and maintain accurate attendance records for all students.
- Policy Enforcement: To enforce the institution's attendance policy and ensure compliance among students.
- Support for Students: To identify students with attendance issues and provide support or interventions as needed.
- Awareness Promotion: To raise awareness about the importance of regular attendance for academic success.
- Reporting: To report attendance data and trends to faculty and administration for informed decision-making.

Class Teacher will be the Incharge.

